



### SCHOOL PHOTOS



Individual main school photos will be taken on Tuesday 3rd November. Please note there will be no opportunities for sibling photos on this occasion due to Tempest Photography's COVID-19 restrictions.

### SAFEGUARDING AND CHILD PROTECTION

Our Safeguarding and Child Protection Policy has recently been updated in line with Lincolnshire local authority guidelines. An updated copy can be found on the school website.

If any adult has concerns about the welfare of any child, they have a responsibility to call the 'Children's Customer Service Centre' on 01522 782111



### MORNING + EVENING ROUTINES



#### IN THE MORNING

School starts at 8.55 a.m. for Reception and KS1 and 8.40 a.m. for KS2. Gates are opened at 8.40 a.m. There will always be a member of staff at the front gates.

#### AT THE END OF THE DAY

##### LOWER KS2 (YEARS 3 & 4), KS1 & FOUNDATION STAGE (YEARS 1 & 2 and RECEPTION)

Pupils will not be allowed to leave school with anyone other than their normal carer unless we have been notified that someone else will be collecting them.

##### UPPER KS2 (YEARS 5 & 6)

A number of our older pupils are able to walk home safely on their own if parents/carers have given written permission. Please ensure your child's class teacher and the school office know that your child has your permission. Please do however let us know if you make any alternative arrangements for your child.

I am sure that you will agree that safeguarding our children is of the highest importance. If clear information is not given to staff then children will not be released without a confirmation call being placed to the usual parent/carers.

#### SAFETY OF ALL

To ensure the safety of all of our pupils can we please remind you of the following:

- \*Social distancing must be observed at all times—Stay 2 metres apart from people you do not live with where possible, or 1 metre with extra precautions in place
- \*Once children have been collected from their classrooms children must stay with their adult
- \*If a child forgets something that belongs to them they will need to collect it the following school day
- \*Parents/Carers wishing to speak to class teachers may do so by contacting the school office on **01778 426968** or email at **BEP.enquiries@abbeyacademies.co.uk**



## ANIMALS ON SCHOOL PREMISES

Whilst we do love animals we must ask parents/carers to respect our school policy of no animals on school property even if they are being carried.

This does include not tying dogs to the school fence or railings while you drop off or collect your child.

Thank you for your support.



## Contact Details



If you have recently changed your address, telephone numbers or email address, please ensure you notify the school office.

It is important that the information we hold for you is up to date. Thank you.

## Diary Dates

Watch out next week for a list of diary dates.



## HOUSEKEEPING ITEMS



There are just a couple of housekeeping issues we would like to bring to your attention:

Elsea Park is a fabulous area and we like to be a good neighbour - to help us with this, can we ask you to please be considerate of our neighbours when arriving or leaving at our school. Please stick to the designated footpaths and park considerately. Can we please also ask that you do not congregate outside our neighbours' front doors for longer than necessary. Thank you.



As you can appreciate we are not accepting visitors in to school during these current times, so please don't be offended if we say no to using our toilets.



Please could all scooters and bicycles be walked through the gate and left in the bike park to ensure no accidents occur.

## Attendance Matters



Our attendance is currently at **99%**. At the start of the new academic year we thought it would be useful to remind you of the following:

- ◆ Please try to make medical appointments outside of school time as they do cause disruption to learning. If your child has to be seen during the school day please ensure that they don't take the whole day off and we may ask you to provide medical evidence.
- ◆ Being late has a negative impact on your child's learning. We do have to record and report all late arrivals to the Local Authority. School starts promptly at 9.05 a.m. and gates are open from 8.40 a.m. Please ensure your child is here on time.
- ◆ **Ensure you contact school by 9.00 a.m. on your child's first day of absence.**
- ◆ Holidays taken during the school term are extremely disruptive for both pupils and teaching staff and they should be avoided. Whilst it is recognised that there are exceptional circumstances when leave during the term may be required, parents/carers are asked to carefully consider the effects upon their children's learning.
- ◆ Please refer to school correspondence regarding COVID-19 if your child/ren have any of the following: A new, persistent cough. High temperature (above 38 degrees). Loss of taste and/or smell.

Thank you for your co-operation.