

**ABBAY ACADEMIES TRUST**  
**Executive Headteacher: Mrs S J Moore**

10<sup>th</sup> December 2020

Dear Parent/Carer

**CHRISTMAS HOLIDAYS**

The DfE and Public Health England have asked us to share the following information with you in case a pupil tests positive for Coronavirus (COVID-19) during the school holidays.

If a pupil tests positive for COVID-19 at any time between the end of term and Wednesday 23<sup>rd</sup> December, you must contact school on the emergency phone number **07591 528082**.

If a pupil at any of our schools tests positive after 23<sup>rd</sup> December, there is no need to contact school. In these circumstances you should follow contact tracing instructions provided by NHS Test and Trace (<https://contact-tracing.phe.gov.uk/> or telephone 119).

We return to school on Tuesday 5<sup>th</sup> January and parents/carers should notify us by email to the enquiries address or by leaving a message on the school answerphone if a child is unable to return on that date due to a positive test result or self-isolation.

You will appreciate I do not want staff to be on call, so the emergency phone number will be monitored by me. Please can I remind you that this is only for reporting your child's positive test result and not to discuss COVID-19 worries or symptoms or other school related issues.

Yours sincerely



Mrs Sarah Moore  
National Leader of Education  
Executive Headteacher