BOURNE ELSEA PARK CHURCH OF ENGLAND PRIMARY ACADEMY
Chief Executive Officer: Mrs S J Moore
Headteacher: Mrs L Jordan
Email: BEP.enquiries@abbeyacademies.co.uk
Sandown Drive **Tel: 01778 426968**
Bourne

15th September 2025

Dear Parents/Carers,

FREE SCHOOL MEALS

Many parents/carers are unaware that entitlement to Free School Meals also brings with it a range of other possible financial support within school including:

- Residential visits
- Day visits
- Fee paying after-school clubs
- Fee paying music tuition
- Support with school uniform
- Access to Holidays, Activities & Food (HAF) clubs in school holidays

If your child is already in receipt of free school meals and you wish to take advantage of any of the above, please contact Mrs Jones, Senior Administrator, in confidence in the first instance.

If your child is not already eligible for Free School meals and you believe that you are in receipt of any of the following:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of state Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more £16,190)
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

and would like to apply for support in this way, please use the Lincolnshire County Council website portal address https://lcc.cloud.servelec-synergy.com/parentportal and complete the online verification process. Eligibility will mean that your child will not only receive a hot meal, chosen by you from the menu choices available, every day but may also be entitled to other financial support.

We have included guidance notes on how to access the portal with this letter.

Our school meal provider is Ideal School Meals, you can view their menus at http://www.idealschoolmeals.co.uk/?ideal

Please remember if your child is in Reception, Year 1 or Year 2 they are automatically eligible for Universal Infant Free School Meals (UIFSM). This entitles your child to a hot school meal every day, but you should still apply for pupil premium funding if you think you may be eligible for additional financial support.

If you have any queries, please email the office at BEP.enquiries@abbeyacademies.co.uk
Your email will be dealt with in the strictest of confidence.

Yours sincerely

Jordan

Mrs L Jordan
Headteacher